



Township of Georgian Bluffs Climate Action Committee Agenda

April 9, 2021, 10:00 a.m.

Council Chambers remain closed to the public. Should you wish to participate electronically, contact the Clerk at bdrury@georgianbluffs.ca

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Pages

1. **Call to Order**

2. **Approval of Agenda/Additions to the Agenda**

Recommendation:

That the agenda be approved as presented.

3. **Declaration of Pecuniary Interest**

4. **Minutes of Previous Meetings**

4.1. March 12, 2021

3

Recommendation:

That the minutes of the Climate Action Committee meeting held on March 12, 2021, be approved.

5. **Public Hearings**

Nil

6. **Presentations**

Nil

7. **Delegations**

Nil

8. Correspondence

Nil

9. Staff Reports

Nil

10. Public Question Period

Please email questions for consideration of the Committee to the Clerk at bdrury@georgianbluffs.ca.

11. Unfinished Business

- 11.1. Committee Work Plan 7
Version: April 3, 2021
- 11.1.1. Appendix to Work Plan 11
- 11.2. Verbal Update from the Township CAO

12. New Business

- 12.1. Discussion regarding the Special Joint Council and Climate Action Committee held on March 24, 2021.

13. Notice of Motion

14. Closed Session

Nil

15. Date of Next Regular Meeting/Adjournment

To be determined by the Committee.



Township of Georgian Bluffs

Climate Action Committee Minutes

March 12, 2021, 1:00 p.m.

Virtual

Township Administration Offices

177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Councillor Cathy Moore Coburn (Chair)
Deputy Mayor Sue Carleton
Member Ann Schneider (Vice Chair)
Member Danuta Valleau
Member Bob Gray
Member Luc Zandvliet
Member John Anderson (1:35 p.m.)

Staff Present: Al Meneses, Township CAO (1:45 p.m.)
Brittany Drury, Clerk
Krista Fearon, Legislative Services Assistant

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1. Call to Order

Chair Councillor Cathy Moore Coburn called the meeting to order at 1:02 p.m.

2. Approval of Agenda/Additions to the Agenda

At the request of the Chair, three items were added to New Business:

- Special Joint Council Meeting with the Committee on March 24, 2021
- A verbal update from the Township CAO
- A discussion regarding the Sustainability Webinar hosted by Brock University.

Moved By: Ann Schneider
Seconded By: Danuta Valleau

That the agenda be approved as amended.

Approved

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

4.1 February 26, 2021

CAC2021-007

Moved By: Danuta Valleau

Seconded By: Deputy Mayor Sue Carleton

That the minutes of the Climate Action Committee meeting held on February 26, 2021, be approved.

Approved

5. Delegations

5.1 Mike Fair, Director of Community Services, Township of Huron-Kinloss

Chair Coburn welcomed Mike Fair, Director of Community Services with the Township of Huron-Kinloss.

Mr. Fair addressed the Committee and outlined the climate action planning experiences of Huron-Kinloss.

There was discussion regarding:

- Cost savings as a result of energy efficiency investments,
- Council support to engage the climate action planning process,
- Methods of awareness and education, to engage Council and the public,
- Collaboration efforts, including those with Public Health,
- Energy mapping.

The Committee thanked Mr. Fair for his comments.

6. Correspondence

Nil

7. Staff Reports

Nil

8. Public Question Period

The Clerk indicated no questions were received.

9. Unfinished Business

9.1 Committee Work Plan

Member Luc Zandvliet outlined updates to the work plan, including methods of fielding questions of Council regarding action planning and the upcoming joint Special Council meeting.

10. New Business

10.1 Special Council Meeting - March 24, 2021

There was discussion regarding:

- Providing Council with an opportunity to ask questions or share comments regarding the climate action planning process,
- Communicating the importance of budget allocations to Council,
- Circulating questions to Council prior to the special meeting to tailor discussions to matters requested by Council,
- Providing examples of returns on investments, and if available, those already applicable to the Township (e.g. LED streetlights, solar panels, etc).

Members will circulate questions for Council's consideration to the Clerk prior to March 15, 2021.

10.2 Verbal update from the Township CAO

The CAO provided a verbal update regarding:

- Cost sharing opportunities with local municipalities, including the Municipality of West Grey,
- Collaboration efforts throughout the County.

10.3 A discussion regarding the Sustainability Webinar hosted by Brock University.

Member John Anderson and Chair Cathy Moore Coburn highlighted information shared in a Sustainability Webinar presented by Brock University There was discussion regarding:

- Incorporating climate action planning to Township decisions, including during orientation of Council and staff,
- Official Plan update, and ensuring a climate lens is incorporated,

Member John Anderson and Chair Cathy Moore Coburn noted that a recording of the webinar is available online, should the public or other Committee members wish to view it.

11. Notice of Motion

Nil

12. Closed Session

Nil

13. Date of Next Regular Meeting/Adjournment

The Committee will meet again on March 26, 2021 at 10:00 a.m.

Moved By: Member Ann Schneider

Seconded By: Deputy Mayor Sue Carleton

That the meeting be adjourned at 2:50 p.m.

Approved

Chair, Councillor Cathy Moore Coburn

Clerk, Brittany Drury

Georgian Bluffs Climate Action Committee Work Plan (April 3, 2021)

The following work plan aims to provide input into the Joint Climate Change Action Committee meeting of January 8th, 2021. The work plan is a compilation of steps described on other documents but aims to be a 'living document' that will be refined over time and will reflect the Georgian Bluffs reality.

What	Status
1 Propose to the Municipality to establish a joint Climate Action Committee	✓
2 Determine Terms of Reference	✓
3 Seek Council Approval for the Committee	✓
MILESTONE: Committee Established	✓
4 Establish a governance structure and ground rules	✓

What	Status
1 Organize a presentation to the Council by John A. to explain what options are on the table, costs and funding opportunities, duration of the development of a plan etc.	✓
2 Determine an awareness strategy to explain the proposed objectives to councilors and obtain their buy-in	✓
3 Gain from the experiences from other Municipalities such as Huron-Kinloss by asking them to present to the CAC	✓
4 Organize a session between the CAC and the Council	✓
5 Advise the Council on taking both a mitigation and adaptation approach: suggest to join both FCM programs; Partners for Climate Protection (PCP) as well as ICLEI-BARC	✓
MILESTONE: Council commitment (and budget allocation) to the development of a Climate Action Plan	
6 Pending the development of a formal Climate Action Plan, include staff in the generation of ideas (Erosion Control, Road Maintenance, Building Code etc.)	
7 Explore funding opportunities for developing a CAP. What requires a CAP to qualify for funding, what are the opportunities.	
8 Explore opportunities to coordinate activities with other Municipalities to gain efficiencies	
9 Consider asking potential consultants to provide a presentation	
9 Determine the staff and resources to implement the CAP. Will/can the Municipality dedicate specific staff to specific roles? To what extent money is available to hire new staff, to what degree will we rely on consultants and university-student partnerships?	

	What	Status
1	Ensure budget approval to hire a consultant to work with GB Municipality staff to draft a CA Plan	
2	Determine Scope of Work/ Terms of Reference for the consultant (data collection Municipality wide or only related to Municipal activities?)	
3	Determine focus point within GB Municipality to coordinate CA Plan development and implementation	
4	Milestone – Council provides a mandate to a staff person to coordinate and implement the Climate Action Plan	
5	Develop a public communications/awareness strategy	
6	Develop a Municipal climate change vision and goals	
7	Collection of inventory data + Summary of data sources + assumptions made	
8	Develop GHG emission inventory and business-as-usual projections	
9	Develop climate science report	
10	Drafting of the Current Conditions Report	
11	Milestone – Baseline Emissions Inventory and Forecast Established (current conditions report)	
12	Current conditions report presented to Council	
13	Project future GHG emissions based on a ‘do nothing’ scenario (no climate action intervention) and, on the other side, a low carbon scenario (LCS)	
14	Explore financial opportunities, programs and policies to pursue a LCS approach	
15	Milestone – Council commitment to establishing an emissions reduction target	
16	Conduct a vulnerability assessment via survey	
17	Conduct risk assessment and prioritize risks (follows the impact statement)	
17	Determine 2 targets; one for municipality owned operations and one for community wide emissions	
18	Milestone - Council approval to establish an emissions reduction target	
19	Milestone - Council commitment to draft a Local Implementation Plan	
20	Implement the communications/awareness strategy	
21	Set themes and objectives based on workshops and community engagement (e.g. Built environment, Energy, Agriculture and Local Food Systems, Natural Systems and Resources, Transportation, Waste, Climate Resilience)	
22	Decide on focusing on corporate/ Municipal operations first or the whole community	

23	Identify what is happening now, policies, plans, actions taken (build on what is already happening)	
24	Determine if are there partnerships that should be nurtured or developed	
25	Conduct best practices review	
26	Develop and refine action long list	
27	Description of the costs and funding sources	
28	Ensure that plans initially developed around the concept of sustainable communities are resilient to climate impacts. Sustainable development is based on four nested domains: a) environment; b) culture; c) society; d) economy. Also include <ul style="list-style-type: none"> - First Nation communities. - Human wellbeing and mental illness due to climate stress. 	
29	Quantify emission reductions	
30	Identify metrics for monitoring review	
31	Develop implementation schedules	
32	Council allocation of resources to implement the plan (staff time and budget)	
33	Name the Municipal departments or organizations responsible for the implementation of the plans and the actions outlined in it	
34	Write, edit, and finalize the Local Action Plan	
35	Milestone - Local Climate Action Plan developed	
36	Milestone – Local Climate Change Action Plan approved by council	
37	Milestone- Councils implements Climate Action Plan	

	What	Status
1	Determine savings that implementing the plan could generate	
2	Determine the implementation schedule	

	What	Status
1	Include performance metrics to track progress and timelines for achieving key deliverables/major milestones, and a strategy to report back publicly on progress	
2	Provide an updated corporate or community inventory for the current (or near current) year	
3	Provide a quantification of the GHG reduction impact of each measure outlined in the local action plan	

Appendix to Climate Action Committee Work Plan

Item	Date Provided	Staff Direction	Completion Date
Electronic vehicle charging stations throughout the Township.	February 26, 2021	To investigate opportunities for electronic vehicle charging stations	
Amendments to Township building procedures to include rough ins for electronic vehicle charging outlets and solar panels in new builds.	February 26, 2021	CAO to investigate with Building Department.	
Ontario Climate Consortium - contact for future collaboration.	February 26, 2021	N/A – pending more discussions.	
Township landfill inquiry – re environmental impacts, potential uses.	February 26, 2021	Staff to investigate.	