



Township of Georgian Bluffs Climate Action Committee Agenda

May 7, 2021, 10:00 a.m.

Council Chambers remain closed to the public. Should you wish to participate electronically, contact the Clerk at bdrury@georgianbluffs.ca

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Pages

1. **Call to Order**

2. **Approval of Agenda/Additions to the Agenda**

Recommendation:

That the agenda be approved as presented.

3. **Declaration of Pecuniary Interest**

4. **Minutes of Previous Meetings**

4.1. April 9, 2021

3

Recommendation:

That the minutes of the Climate Action Committee meeting held on April 9, 2021, be approved.

5. **Presentations**

Nil

6. **Delegations**

Nil

7. **Correspondence**

Nil

8. Staff Reports

Nil

9. Public Question Period

Please email questions for consideration of Committee to the Clerk at bdrury@georgianbluffs.ca.

10. Unfinished Business

10.1. Committee Work Plan 7

Version: May 3, 2021

10.1.1. Appendix to Work Plan 11

10.2. Verbal Update from Township CAO

11. New Business

11.1. At the request of Councillor Cathy Moore Coburn, discussion regarding:

1. What climate actions can be promoted now that don't cost us anything? Perhaps we can look to municipalities like West Grey for inspiration and identified 'low-hanging fruit'.
2. What can we contribute to the planning for the Kemble Community Centre grant/initiative that fits with our goals?
3. What are we looking for in a climate action consultant (should the budget include this)?

12. Notice of Motion

13. Closed Session

Nil

14. Date of Next Regular Meeting/Adjournment

To be determined by the Committee.



Township of Georgian Bluffs

Climate Action Committee Minutes

April 9, 2021, 10:00 a.m.
Virtual

Members Present: Chair Councillor Cathy Moore Coburn
Deputy Mayor Sue Carleton
Member Ann Schneider (vice-chair)
Member Danuta Valleau
Member Bob Gray
Member John Anderson
Member Luc Zandvliet

Staff Present: Brittany Drury, Clerk
Krista Fearon, Legislative Services Assistant
Al Meneses, Township CAO

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1. Call to Order

Chair Councillor Cathy Moore Coburn called the meeting to order at 10:00 p.m.

2. Approval of Agenda/Additions to the Agenda

At the request of Member Ann Schneider, an item was added to the agenda under New Business, regarding an upcoming Lyme Disease Webinar and a potential partnership with the Township.

Moved By: Member Danuta Valleau

Seconded By: Member Luc Zandvliet

That the agenda be approved as amended.

Approved

3. Declaration of Pecuniary Interest

None declared.

4. Minutes of Previous Meetings

4.1 March 12, 2021

There was discussion regarding the Committee Work Plan. Detailed discussions were deferred to agenda item 11.1.

CAC2021-008

Moved By: Member Luc Zandvliet

Seconded By: Member Bob Gray

That the minutes of the Climate Action Committee meeting held on March 12, 2021, be approved.

Approved

5. Public Hearings

Nil

6. Presentations

Nil

7. Delegations

Nil

8. Correspondence

Nil

9. Staff Reports

Nil

10. Public Question Period

The Clerk indicated no questions were received.

11. Unfinished Business

11.1 Committee Work Plan

11.1.1 Appendix to Work Plan

Member Luc Zandvliet outlined the Committee Work Plan. There was discussion regarding:

- Updates to the Work Plan,
- Budget approvals, regarding when action items can move forward,
- Upcoming Organizational and Compensation Review and inclusion of a contract-role dedicated to the climate action file, and
- Actions at the County level.

At the request of the Committee, Member Luc Zandvliet will update the Work Plan to include project timelines and anticipated dates for completion.

11.2 Verbal Update from the Township CAO

The CAO provided a verbal update to the Committee, noting discussions throughout the County to work collaboratively on climate action initiatives.

12. New Business

12.1 Discussion regarding the Special Joint Council and Climate Action Committee held on March 24, 2021.

There was discussion regarding the special meeting, including creation of a 'Frequently Asked Questions' document to address potential questions of the public and Council, in an easy to read and digest format.

Members John Anderson and Bob Gray will work collaboratively to create said document for consideration at a future Committee meeting.

12.2 Lyme Disease Webinar Partnership

Member Ann Schneider highlighted an upcoming Lyme Disease Webinar, hosted by the Georgian Bluffs Climate Action community group. Member Ann Schneider noted technology constraints and welcomed the Township to partner with the community group to host said event.

There was discussion regarding the event and the retained speaker.

The Clerk and CAO will investigate partnership options, including availability of technology and appropriate vetting of speaking parties.

13. Notice of Motion

Nil

14. Closed Session

Nil

15. Date of Next Regular Meeting/Adjournment

Friday, April 16 2021 at 10:00 a.m.

Moved By: Member Ann Schneider

Seconded By: Member Danuta Valteau

That the April 9, 2021 meeting of the Climate Action Committee be adjourned at 11:02 a.m.

Approved

Chair, Councillor Cathy Moore Coburn

Clerk, Brittany Drury

Georgian Bluffs Climate Action Committee Work Plan (May 3, 2021)

The following work plan aims to provide input into the Joint Climate Change Action Committee. The work plan is a compilation of steps described on other documents but aims to be a 'living document' that will be refined over time and will reflect the Georgian Bluffs reality.

The workplan distinguishes between measures aimed at Mitigation and those that focus on Adaptation.

Level of Effort legend is as follows:

L(ow) – Relatively easy to accomplish

M(edium) – Could result in short term changes with dedicated support

H(igh) – Requires a longer term commitment and political will

What	Due by	Status	Miti	Adap	Effort
Propose to the Municipality to establish a joint Climate Action Committee	Sep 22,20	✓			L
Determine Terms of Reference	Sep 22,20	✓			L
Seek Council Approval for the Committee	Oct 7, 20	✓			L
MILESTONE: Committee Established	Oct 7, 20	✓			
Establish a governance structure and ground rules	Nov 13, 20	✓			L

What	Due by	Status	Miti	Adap	Effort
Request a presentation by the County to understand County priorities and resources available to support Municipal efforts	Jan 8,21	✓			L
Organize a presentation to the Council by John A. to explain what options are on the table, costs and funding opportunities, duration of the development of a plan etc.	Jan 20, 21	✓			L
Determine an awareness strategy to explain the proposed objectives to councilors and obtain their buy-in	Jan 22,21	✓			L
Gain from the experiences from other Municipalities such as Huron-Kinloss by asking them to present to the CAC	Feb 26, 21	✓			L
Organize a session between the CAC and the Council	Mar 24, 21	✓			L
Advise the Council on taking both a mitigation and adaptation approach: suggest to join both FCM programs; Partners for Climate Protection (PCP) as well as ICLEI-BARC	Mar 24, 21	✓			L
MILESTONE: Council commitment (and budget allocation) to the development of a Climate Action Plan	May 21				
Milestone – Council provides a mandate to a staff person to coordinate and implement the Climate Action Plan	May 21				
Pending the development of a formal Climate Action Plan, include staff in the generation of ideas (Erosion Control, Road Maintenance, Building Code etc.)	Jun 21				L

Explore funding opportunities for developing a CAP. What requires a CAP to qualify for funding, what are the opportunities.	Jul 21				M
Explore opportunities to coordinate activities with other Municipalities to gain efficiencies	Jul 21				M
Consider asking potential consultants to provide a presentation	Jul 21				L
Determine the staff and resources to implement the CAP. Will/can the Municipality dedicate specific staff to specific roles? To what extent money is available to hire new staff, to what degree will we rely on consultants and university-student partnerships?	Jul 21				M

What	Due by	Status	Mit.	Adap	Effort
Determine Scope of Work/ Terms of Reference for the consultant (data collection Municipality wide or only related to Corporate Municipal activities?)					
Conduct a stakeholder identification and analysis					
Develop a public communications/awareness strategy					
Develop a Municipal climate change vision and goals					
Collection of inventory data + Summary of data sources + assumptions made					
Develop climate science report					
Record Climatic Changes					
Drafting of the Current Conditions Report					
Refine Impact Statements and Identify Service Areas					
Milestone – Baseline Emissions Inventory and Forecast Established (current conditions report)					
Current conditions report presented to Council					
Project future GHG emissions based on a 'do nothing' scenario (no climate action intervention) and, on the other side, a low carbon scenario (LCS)					
Explore financial opportunities, programs and policies to pursue a LCS approach					
Conduct a vulnerability assessment via survey					
Conduct risk assessment and prioritize risks (follows the impact statement)					
Establish an adaptation vision and set adaptation goals and objectives					
Determine 2 mitigation targets; one for municipality owned operations and one for community wide emissions					
Identify Adaptation Options					

Identify Drivers and Constraints					
Use indicators to create a baseline					
Milestone – Council approval to establish an emissions reduction targets and the development of a plan to meet these					
Milestone - Council approval to of adaptation goals and targets and the development of a plan to meet these					
Implement the communications/awareness strategy					
Set themes and objectives based on workshops and community engagement (e.g. Built environment, Energy, Agriculture and Local Food Systems, Natural Systems and Resources, Transportation, Waste, Climate Resilience)					
Decide on focusing on corporate/ Municipal operations first or the whole community					
Identify what is happening now, policies, plans, actions taken (build on what is already happening)					
Determine if are there partnerships that should be nurtured or developed					
Conduct best practices review					
Develop and refine action long list					
Description of the costs and funding sources					
Ensure that plans initially developed around the concept of sustainable communities are resilient to climate impacts. Sustainable development is based on four nested domains: a) environment; b) culture; c) society; d) economy. Also include <ul style="list-style-type: none"> - First Nation communities. - Human wellbeing and mental illness due to climate stress. 					
Quantify emission reductions					
Identify metrics for monitoring review					
Develop implementation schedules					
Council allocation of resources to implement the plan (staff time and budget)					
Name the Municipal departments or organizations responsible for the implementation of the plans and the actions outlined in it					
Finalize the Mitigation Implementation Plan					
Finalize the Adaptation implementation Plan					
Milestone – Local Climate Change Action Plan approved by council (incl. the implementation schedule)					

What	Due by	Status	Miti	Adap	Effort
Include performance metrics to track progress and timelines for achieving key deliverables/major milestones, and a strategy to report back publicly on progress					
Provide an updated corporate or community inventory for the current (or near current) year					
Maintain a public awareness campaign to publicly share results					
Provide a quantification of the GHG reduction impact of each measure outlined in the local action plan					

Appendix to Climate Action Committee Work Plan

Item	Date Provided	Staff Direction	Completion Date
Electronic vehicle charging stations throughout the Township.	February 26, 2021	To investigate opportunities for electronic vehicle charging stations	
Amendments to Township building procedures to include rough ins for electronic vehicle charging outlets and solar panels in new builds.	February 26, 2021	CAO to investigate with Building Department.	
Ontario Climate Consortium - contact for future collaboration.	February 26, 2021	N/A – pending more discussions.	
Township landfill inquiry – re environmental impacts, potential uses.	February 26, 2021	Staff to investigate.	